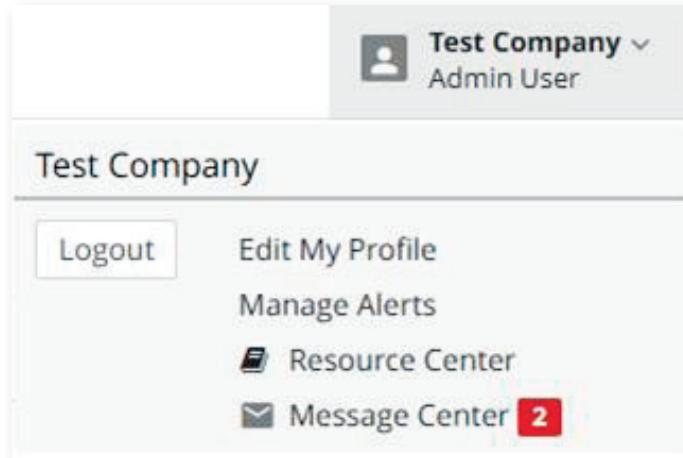


# Business Express Out-of-Band Authentication Quick Start Guide

 **tri counties bank**  
California's *local* bank

1. In the upper right-hand corner, click on the menu, then select **Edit My Profile**.



2. On the right-hand side, under Contact Information, check the following boxes: **Enable text message notifications** and check the box indicating you agree to the **Terms & Conditions**.
3. Enter your mobile phone number in the **Mobile Phone Number** field. Click **Submit** at the bottom.

Enable text message notifications

Mobile Phone Number

■ 123-456-7890 Test

Format: XXX-XXX-XXXX

Receive alerts via text message

[Text Message Terms & Conditions](#)

■ = Required Field

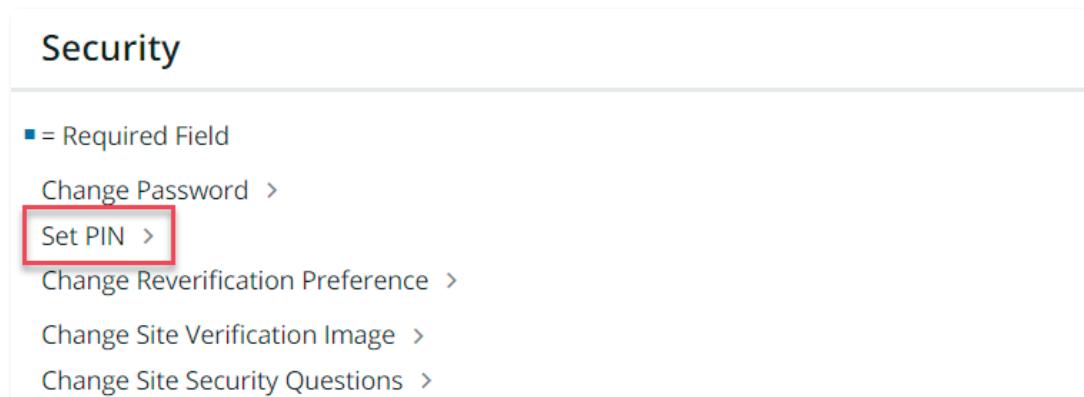
I agree to the Text Terms & Conditions >

4. Once you complete Step 3, you will receive an SMS message from Tri Counties Bank confirming your enrollment. **Follow the instructions in the text.**

Tri Counties Bank  
CCC Alerts. Msg&data rates may apply. Please respond 'TRICB ENROLL 6-digit#' to subscribe.  
Reply 'TRICB HELP' for help.

As stated in the SMS message, reply with TRICB ENROLL [6-digit #]

5. In the Security section, Select **Set PIN**.



Security

■ = Required Field

Change Password >

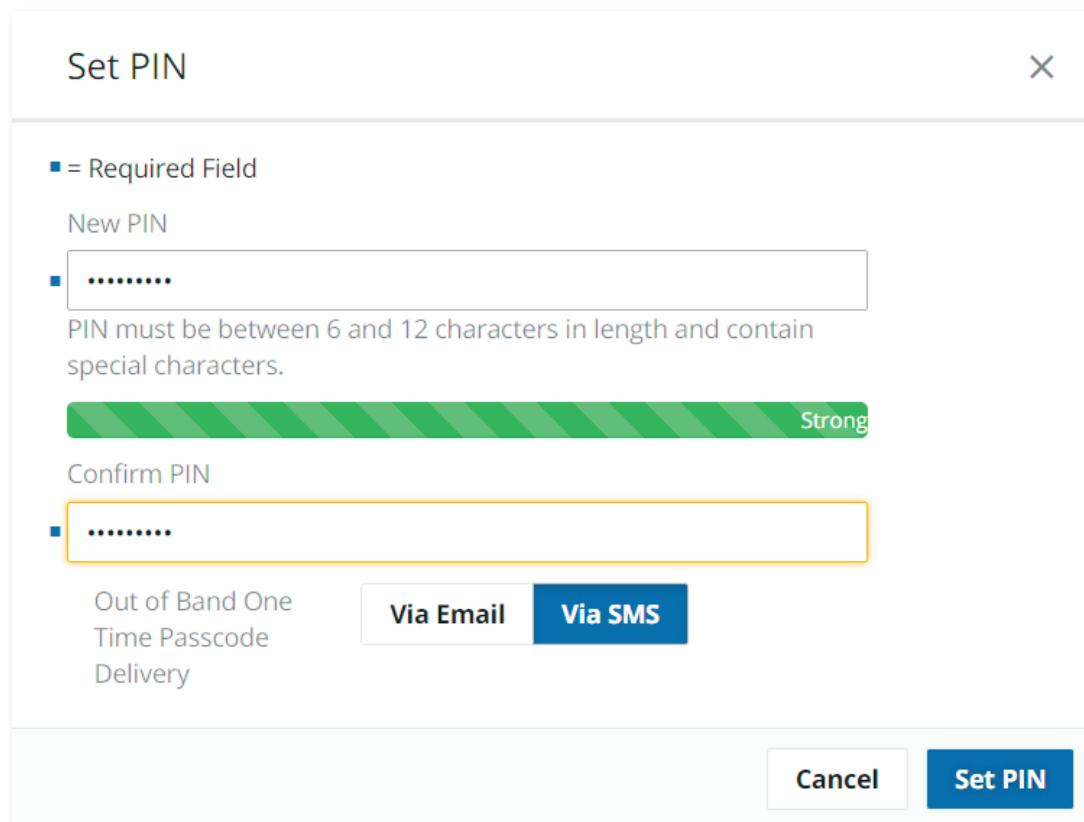
**Set PIN >** (highlighted)

Change Reverification Preference >

Change Site Verification Image >

Change Site Security Questions >

6. Create a new PIN; click on 'Via SMS'. Then click Set PIN



Set PIN X

■ = Required Field

New PIN

■ ..... (highlighted)

PIN must be between 6 and 12 characters in length and contain special characters.

Strong (highlighted)

Confirm PIN

■ ..... (highlighted)

Out of Band One Time Passcode Delivery

**Via Email** **Via SMS** (highlighted)

**Cancel** **Set PIN**

We're Here to Help

If you have any questions, please contact Treasury Management Support at 877-895-7580 or [tm@tcbk.com](mailto:tm@tcbk.com)