



 **tri counties bank**  
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# Trico Treasury Center Out-of-Band Authentication Quick Start Guide

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**IMPORTANT: All ACH and Wire users, it is very important you complete the steps below to ensure you are able to receive Out-of-Band Authentication (OOBA) messages via SMS/text message.**

- 1 Select My Settings, then My Profile and Contact Information
- 2 Verify your email address is correct
- 3 Check the following boxes: **Enable SMS Messages and Terms and Conditions**
- 4 Add your cell/mobile phone number to the **Message Enabled Cell Phone Number** field and click **Save**.

My Profile : Contact Information

Contact Information

User ID 147258 / JSample

\* First Name John

\* Last Name Sample

Desktop Last Login Never logged in Test

\* Email Address none@tcbk.com Test

\* Encrypted Report Password test1234

Phone Number [ ] Ext [ ]

Enable SMS Messages

Terms and Conditions  by clicking here, I agree to the [Terms and Conditions](#).

Trico Treasury Center CERT  
To opt-out at any time, send **STOP** to 99453. To receive more information, send **HELP** to 99453.  
**Message and Data Rates May Apply. Number of Messages Varies Per User.** Account holder authorizes charges to appear on wireless bill or be deducted from prepaid balance.  
**Tier One Carriers:** AT&T, Verizon, T-Mobile, Sprint, Metro PCS, U.S. Cellular  
**To Contact Support:** Treasury Management Support 877-895-7580

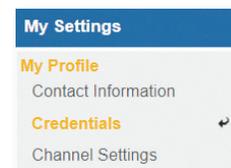
Message Enabled Cell Phone Number (530)300-6352 Test

- 5 Once you complete Step 4, you will receive an SMS message from Tri Counties Bank confirming your enrollment. **Follow the instructions in the text.**

Tri Counties Bank  
CCC Alerts. Msg&data rates may apply. Please respond 'TRICB ENROLL 6-digit#' to subscribe. Reply 'TRICB HELP' for help.

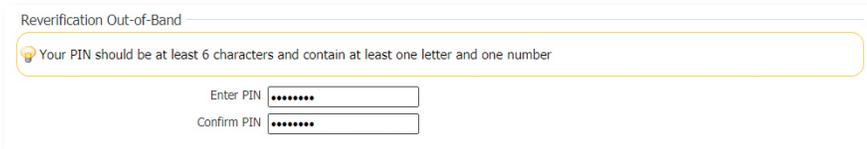
**IMPORTANT: As stated in the SMS message, reply with TRICB ENROLL [6-digit #]**

- 6 Select **Credentials** (from the left-hand menu within Trico Treasury Center)



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## 7 Create a PIN in the Reverification Out-of-Band section



Reverification Out-of-Band

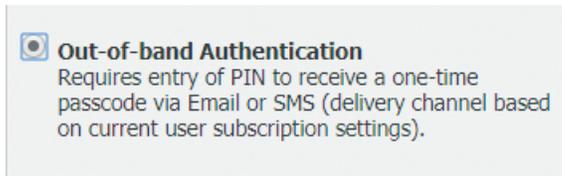
💡 Your PIN should be at least 6 characters and contain at least one letter and one number

Enter PIN

Confirm PIN

## 8 Select **Update Credentials** at the bottom of the page.

## 9 Select **Out-of-Band Authentication** as your Reverification Preference

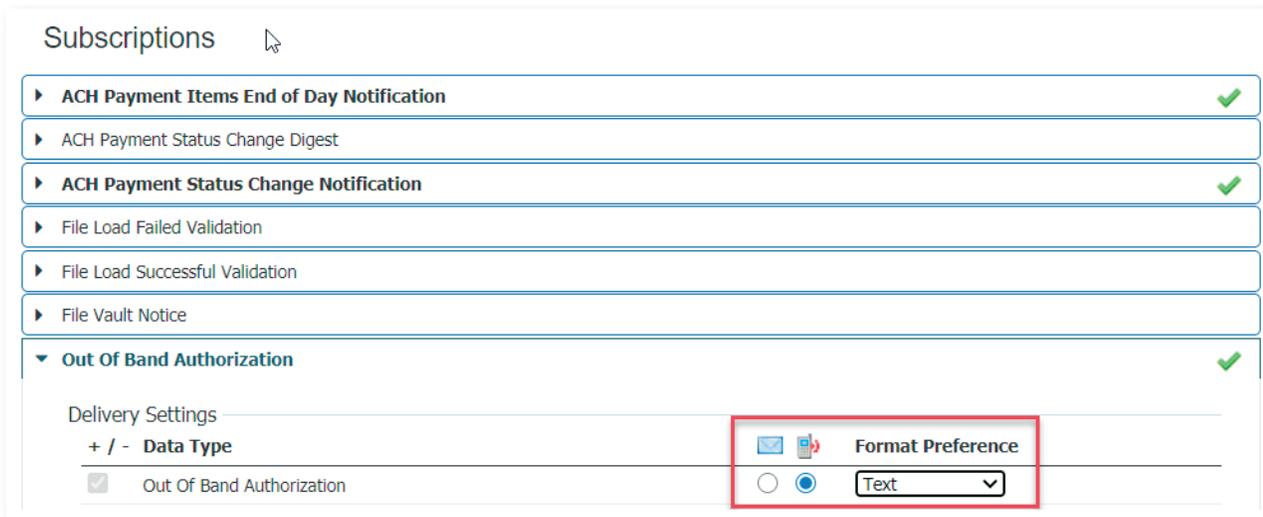


**Out-of-band Authentication**  
Requires entry of PIN to receive a one-time passcode via Email or SMS (delivery channel based on current user subscription settings).

## 10 Select **Update Credentials** at the bottom of the page.

## 11 Go to **My Settings**, then select **Subscriptions**.

Under Out of Band Authentication - select the button for mobile phone notifications and change the Format Preference to Text.



Subscriptions

- ▶ **ACH Payment Items End of Day Notification** ✓
- ▶ ACH Payment Status Change Digest
- ▶ **ACH Payment Status Change Notification** ✓
- ▶ File Load Failed Validation
- ▶ File Load Successful Validation
- ▶ File Vault Notice
- ▼ **Out Of Band Authorization** ✓

Delivery Settings

+ / - **Data Type**

Out Of Band Authorization

**Format Preference**

# **WE'RE HERE TO HELP**

If you have any questions, please contact Treasury Management Support at 877-895-7580 or [tm@tcbk.com](mailto:tm@tcbk.com)